

AGENDA

Meeting: AMESBURY AREA BOARD
Place: Winterbourne Glebe Hall, Winterbourne Earls, SP4 6HA
Date: Thursday 24 May 2012
Time: 6.00 pm

Including the Parishes of Allington, Amesbury, Berwick St James, Bulford, Cholderton, Durnford, Durrington, Figcheldean, Great Wishford, Idmiston, Milston, Newton Toney, Orcheston, Shrewton, Stapleford, Steeple Langford, Tilshead, Wilsford Cum Lake, Winterbourne, Winterbourne Stoke, Woodford and Wylve.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 5:30pm.

Please direct any enquiries on this Agenda to Kirsty Butcher Democratic Services Officer, on 01225 713948 or email kirsty.butcher@wiltshire.gov.uk

or Vicky Cobbold (Amesbury Community Area Manager), Tel: 01722 434697 or 07917 751728, or email vicky.cobbold@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Mike Hewitt	Bourne and Woodford Valley
John Noeken	Amesbury East
John Smale (Chairman)	Bulford, Allington & Figcheldean
Ian West	Till & Wylve Valley
Fred Westmoreland	Amesbury West
Graham Wright (Vice Chairman)	Durrington & Larkhill

Future Meeting Dates

Thursday, 19 July 2012

6.00 pm

Shrewton Recreation Hall, Recreation Ground, Shrewton, SP3 4JY

Thursday 20 September 2012

6.00 pm

Figheldean Village Hall, Pollen Lane, Figheldean, SP4 8JR

22 November 2012

6.00 pm

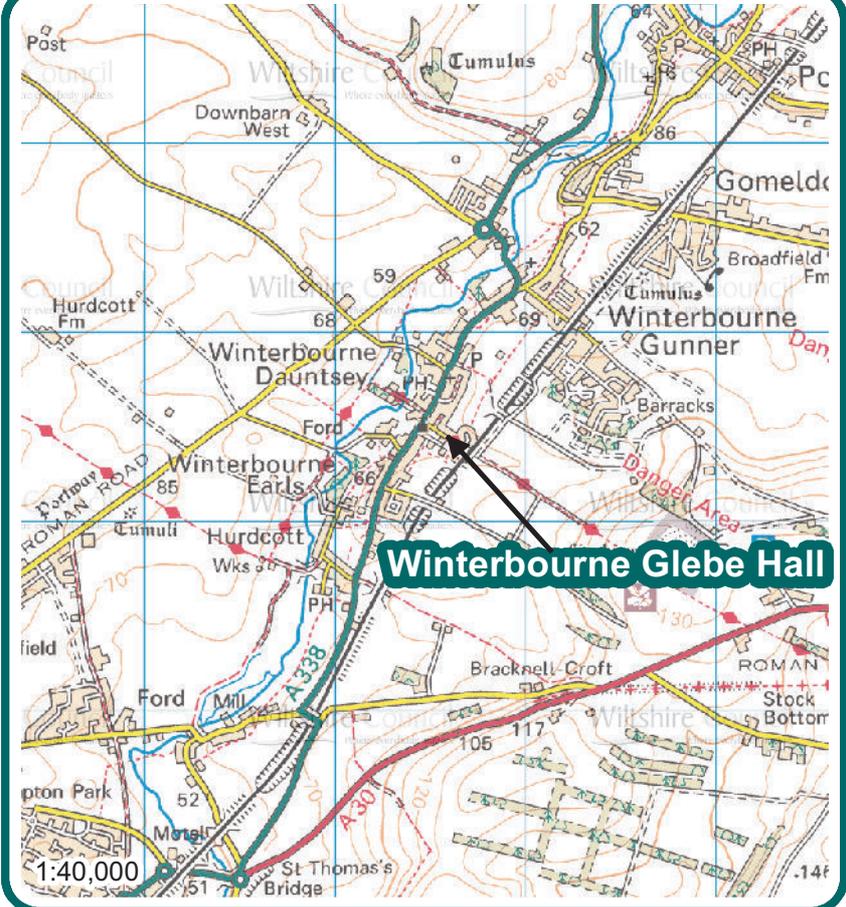
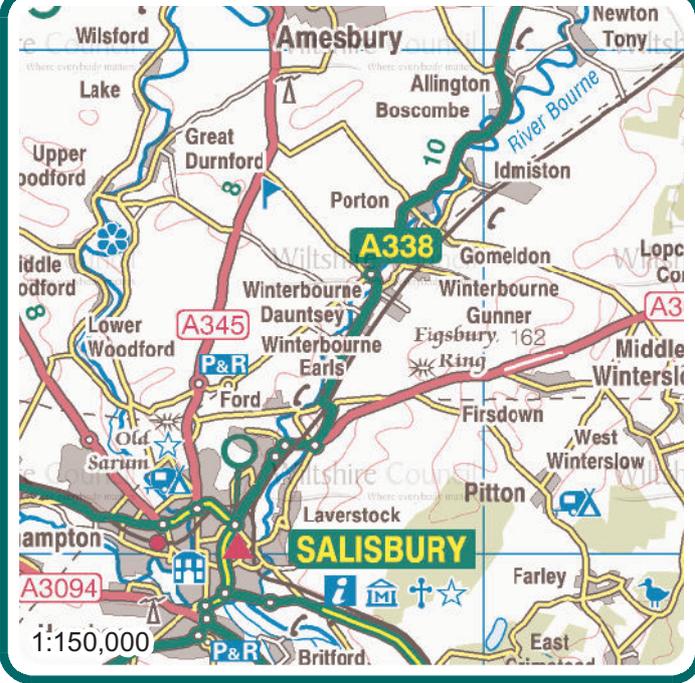
Antrobus House, 39 Salisbury Road, Amesbury SP4 7HH

Items to be considered

- 1 **Election of Chairman** **6.00 pm**
- To elect a Chairman for the Amesbury Area Board for the forthcoming year 2012/13.
- 2 **Election of Vice-Chairman**
- To elect a Vice-Chairman for the Amesbury Area Board for the forthcoming year 2012/13.
- 3 **Welcome and Introductions**
- 4 **Apologies for Absence**
- 5 **Minutes** (*Pages 3 - 12*)
- To confirm the minutes of the meeting held on 23 February 2012.
- 6 **Declarations of Interest**
- Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.
- 7 **Chairman's Announcements** (*Pages 13 - 20*)
- a. Jubilee Event
 - b. Rural Facilities Survey *briefing note attached*
 - c. Pathways Improvements Grant Scheme (*briefing note attached*)
 - d. 11-19 Commissioning Strategy Update (*briefing note attached*)
 - e. Helping people to live in their own homes (*briefing note attached*)
 - f. Wiltshire Fire and Rescue Service – Consultation on Integrated Risk Management Plan for 2012-15
- 8 **Your Local Issues** (*Pages 21 - 26*) **6.10 pm**
- To receive an update from the Community Area Manager on local issues.
- 9 **Updates from Partners and Town/Parish Councils** (*Pages 27 - 34*) **6.20 pm**
- To receive updates from the Town and Parish Council Representatives, and from other partner organisations, including outside bodies on which the Area Board is represented.

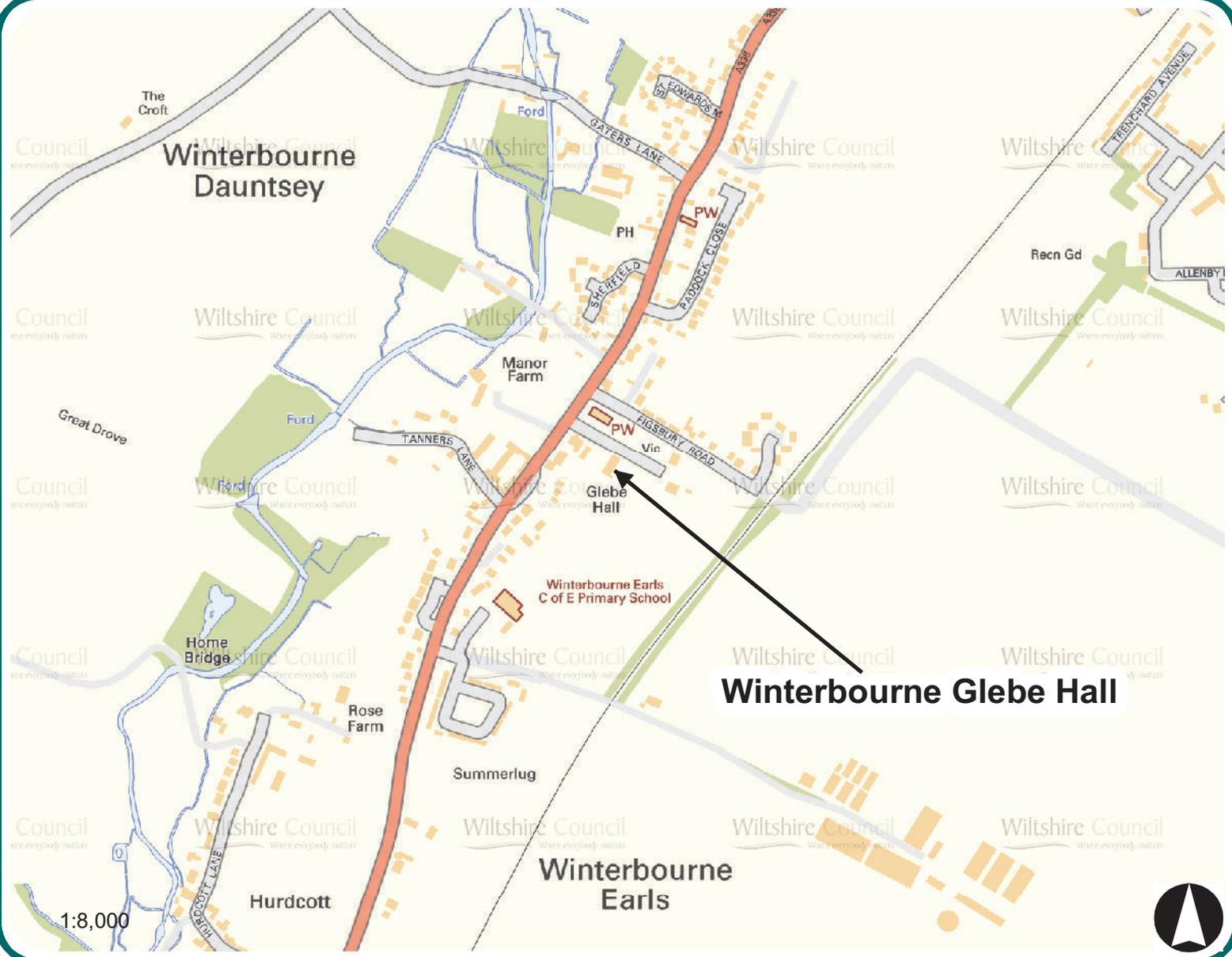
- 10 **Update from the Community Area Transport Group (CATG)** **6.30 pm**
 (Pages 35 - 40)
- To consider an update and any recommendations from the Community Area Transport Group (CATG) in relation to the funding available towards Local Transport Projects.
- The Minutes of the latest CATG meeting are attached for information.
- 11 **Volunteering in Wiltshire** **6.40 pm**
- A presentation which informs the Area Board of the work that is being undertaken with partners to develop and support volunteering in Wiltshire.
- 12 **Speedwatch in Shrewton** **6.55 pm**
- A talk on the Speedwatch scheme run in Shrewton.
- 13 **Informal Adult Education** *(Pages 41 - 44)* **7.05 pm**
- To receive a report from Simon Burke, Head of Business and Commercial Services, consulting the Area Board on the future provision of informal adult education in Wiltshire and seeking a formal view from the Area Board regarding the preferred option for the future provision of these services. A discussion will take place and members of the public asked to express an opinion.
- 14 **Community Area Grants** *(Pages 45 - 52)* **7.25 pm**
- To determine any applications for Community Area Grant funding.
- 15 **Jubilee Event**
- The Area Board is asked to agree the release of £1,500 in respect of costs arising from the Jubilee event held on 1 May 2012
- 16 **Appointments to Outside Bodies and Working Groups** *(Pages 53 - 64)* **7.45 pm**
- To consider the report of the Democratic Services Officer.
- 17 **Future Meeting Dates, Evaluation and Close** *(Pages 65 - 66)* **7.50 pm**
- To note the attached Forward Work Plan.

The next meeting of the Amesbury Area Board will be held on 19th July 2012 at Shrewton Recreation Hall, Recreation Ground, Shrewton, SP3 4JY



Winterbourne Glebe Hall
Winterbourne Earls
Salisbury
SP4 6HA

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: AMESBURY AREA BOARD
Place: Antrobus House, 39 Salisbury Road, Amesbury, SP4 7HH
Date: 23 February 2012
Start Time: 6.00 pm
Finish Time: 8.20 pm

Please direct any enquiries on these minutes to:

James Hazlewood Senior Democratic Services Officer - 01722 434250, Tel: 01722 434250 or (e-mail) james.hazlewood@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr John Smale (Chairman), Cllr Graham Wright (Vice Chairman), Cllr Mike Hewitt, Cllr John Noeken, Cllr Ian West and Cllr Fred Westmoreland

Wiltshire Council Officers

Vicky Cobbold, Amesbury Community Area Manager
Mark Smith, Service Director Neighbourhood Services
Matthew Woolford, Communications Account Manager
Lucy Murray-Brown, Campus & Operational Estate Management Lead
James Hazlewood, Senior Democratic Services Officer

Town and Parish Councils

Durrington Town Council – Marion Wardel, David Healing
Allington Parish Council – Mike Brunton
Idmiston Parish Council – Chris Hammer, Janet Tidd, Andrew Tidd
Newton Toney Parish Council – Stan Stubbs
Wylve Parish Council – Tom Cox, Mark Shuldham

Partners

Police – Sergeant Martin Phipps

Total in attendance: 34

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Amesbury Area Board.</p> <p>At the Chairman's invitation, the Councillors and officers sitting at the front of the meeting introduced themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Inspector Lange, Wiltshire Police • Mike Franklin, Wilts Fire and Rescue • Carole Slater, Shrewton Parish Council
3.	<p><u>Minutes</u></p> <p><u>Decision</u></p> <p>The minutes of the meeting held on 24 November 2011 were agreed as a correct record and signed by the Chairman, subject to the deletion of Councillor Graham Wright from the list of those present.</p> <p>ACTION: James Hazlewood</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillors John Noeken and Fred Westmoreland both declared prejudicial interests in item 12 (Community Area Grants - specifically in the application from Amesbury Town Council), as members of the Town Council. Both Councillors confirmed that they would leave the room during consideration of the item.</p> <p>There were no other declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>a) <u>Fortnightly Waste Collection Service</u></p> <p>The Chairman gave a brief outline of how the new system would work, with Green Bins and Household Waste being collected one week, and the recycling bins being collected on the second week, with both collections on the same day of the week, which would be the same day as the current collection day. A letter would be coming out to all households during the</p>

week commencing 5 March, and the new system would be during the week commencing 26 March.

Green bins were still being delivered and would be rolled out through March and early April.

The Green bin collection day would change if it was currently on a different day to the main waste collection.

No changes were planned to the commercial waste arrangements.

b) Youth Advisory Group Pilots

More information was available at page 15 of the agenda.

It was noted that the Youth Team was still carrying some vacant posts, and Councillors hoped that these could be filled as soon as possible.

c) Community Speedwatch

The Chairman offered his congratulations to Shrewton Community Speedwatch team, who were third in the county for the success of their scheme and first in the Amesbury Community Area. It was hoped to invite them to a future meeting of the Area Board to give a presentation on how this had been achieved.

d) Help to Live at Home

More information on this new way of working was set out at page 17 of the agenda.

It was noted that comments in the press regarding changes to service providers related to the north of the county and was not relevant to the Amesbury area.

e) DVD – “Do you have the X-Factor”

Copies of this video were still available and it could be viewed on youtube via the following link: http://www.youtube.com/watch?v=8Y_CvgVAgvY

f) Localism Act 2011

A briefing note was set out at page 21 of the agenda. It was noted that several aspects of the Act had yet to be enacted.

	<p>g) <u>Wiltshire Core Strategy</u></p> <p>The South Wiltshire Core Strategy had now been approved by the Council and was now part of the Wiltshire Core Strategy consultation, which was currently out for consultation until 9 April 2012.</p> <p>Copies would be available online and electronically on CD.</p>
6.	<p><u>Your Local Issues</u></p> <p>Vicky Cobbold, Amesbury Community Area Manager, reported on the issues which had been received by the Area Board.</p> <p>It was noted that the review of speed limits on c-roads would be undertaken as a rolling programme of two roads per Area Board per year. Area Boards would be responsible for prioritising roads for review, through the Community Area Transport Groups. Parish Councils were encouraged to contact the Chairman or officers to nominate roads for review.</p>
7.	<p><u>Amesbury's Area Community Event</u></p> <p>Vicky Cobbold reported on the event held on 19 January 2012, to discuss the findings of the recent Joint Strategic Assessment and to agree outcomes and priorities for the Community Area.</p> <p>A number of outcomes and suggestions had been identified and these were being fed into the Community Plan. The draft plan would then be presented to Town/Parish Councils at a special meeting on 22 March, to seek their input.</p>
8.	<p><u>Updates from Partners and Town/Parish Councils</u></p> <p>The Chairman referred to the updates set out in the agenda and invited further updates from Town/Parish Councils and other Partners, including outside bodies.</p> <p><u>Police</u></p> <p>Sergeant Martin Phipps was attending in place of Inspector Christian Lange, to give an overview of the Neighbourhood Tasking Groups (NTGs). These groups met every three months to discuss and agree policing priorities for the area. Separate meetings were held for the three sectors within the Community Area (Amesbury, Durrington/Bulford/Larkill, and Rural).</p> <p>There had recently been a spate of theft from sheds in the Amesbury and rural areas; this was being addressed and advice being given in terms of crime prevention.</p>

	<p>In reference to a large theft of lead from Idmiston, Sgt Phipps reported that spot checks were being undertaken in metal yards and intelligence was being used to put up CCTV to record evidence.</p> <p><u>Fire</u></p> <p>Written report noted.</p> <p><u>NHS</u></p> <p>Written report noted</p> <p><u>Town/Parish Councils</u></p> <p>It was noted with sadness that there had recently been another fatality on the A303 near Winterbourne Stoke. Councillor Ian West referred to work being done by Somerset County Council to promote the upgrading of the A303. It was hoped that the Area Board could get involved with this. The Chairman commented that the local MEPs were also involved in those discussions. It was also noted that, despite lack of available funding, the issue had been identified in the South Wiltshire Core Strategy and so would have to be addressed by the government eventually.</p> <p>In addition, there had been a non-fatal cycling accident on the A36 near Stapleford. Following a 436-signature petition to the Highways Agency, a vehicle-activated sign would be installed at that location.</p>
9.	<p><u>Update from the Community Area Transport Group (CATG)</u></p> <p>Councillor Mike Hewitt, as Chairman of the Community Area Transport Group (CATG) introduced the item, commenting that the group made recommendations on the spend of a £17,000 budget for the Amesbury Community Area, and could also bid to a central fund of £100,000. It was important to have a balance of representation from across the area, and to have Town/Parish Council representatives as well as members of the public.</p> <p>The group was congratulated on a number of successful outcomes, including crossings in Idmiston and some trial road-narrowing in Church Street, Amesbury.</p> <p>In relation to Speed Indicator Devices (SIDs), it was noted that the CATG would consider and recommend prioritisation of sites for SIDs, for Area Board approval. To expedite the process, and to remove the need for the matter to come back to the Area Board, it was proposed to delegate authority to the Community Area Manager to approve the locations for SIDs.</p>

	<p><u>Decision:</u> To delegate authority to the Amesbury Community Area Manager, in consultation with the Amesbury Community Area Transport Group (CATG), to agree the prioritisation of locations for Speed Indicator Devices (SIDs) within the Community Area to form the basis of the SID deployment programme.</p>
10.	<p><u>2012 - A Year of Celebration in Wiltshire</u></p> <p>Matthew Woolford, Communications Account Manager, gave a presentation on Wiltshire's plans to celebrate the Queen's Diamond Jubilee, and the London 2012 Olympic Games.</p> <p>Both of these occasions offered opportunities to showcase Wiltshire, to reinvigorate the local economy, and to promote and develop community links.</p> <p>The Olympic torch would be travelling through Wiltshire on two separate occasions:</p> <ul style="list-style-type: none"> • On 22-23 May in the North of the County, and • On 11-12 July in Tidworth, Amesbury, the Winterbournes and Salisbury, culminating in an evening event at Hudson's Field, Salisbury. <p>It was expected that the evening event in Salisbury would attract around 20,000 people to the city, with a stage showcasing local talent alongside a national headline act. Anyone wishing to nominate a local act for this event was encouraged to upload a video to YouTube and send the link to 2012celebrations@wiltshire.gov.uk for the Shine 4 Wiltshire Competition (closing date 26 February). These links would then be published on a Facebook page for a public vote from 29 February onwards, with the winner being chosen to perform as the support act to the main headline act.</p> <p>In addition to the evening event, it was hoped that communities would organise events along the torch route to celebrate this rare and special event.</p> <p>The Diamond Jubilee would be celebrated on the weekend of 2-5 June, with many community events already being planned. In addition, an event was being held on 1 May in Salisbury Cathedral Close to celebrate the Jubilee, and Area Boards were already in discussions with local groups to arrange contributions from all over the county. It was anticipated that the event would be attended by a senior member of the Royal Family.</p> <p>To support people who wished to organise events in the community, the Council had prepared a "toolkit" folder, with advice and help on planning events – these were available from the back of the room.</p> <p>The Chairman thanked Matthew for the presentation and announced that a number of ideas were under consideration for the Amesbury Community Area's</p>

	<p>contribution to the 1 May Jubilee event, including:</p> <ul style="list-style-type: none"> • Stonehenge • Amesbury mosaic – the Mayor of Amesbury had written to the palace to invite the Queen to unveil this. • Druids • Flint tool making • Wood turning. <p>Further ideas were welcome, and should be sent to Vicky Cobbold.</p>
11.	<p><u>Campus - Shadow Community Operations Board (COB)</u></p> <p>Councillor John Noeken introduced this item in his role as Cabinet Member for Resources, commenting that the Council was taking a number of proposals forward to develop “community campuses” across the county. A campus is a building, or buildings, in a community area which provide the services that the community needs in an accessible location.</p> <p>Lucy Murray Brown, Campus and Operational Estate Manager, explained that the principle aim of the Campus project was to focus on improving services, although there were a number of other benefits:</p> <ul style="list-style-type: none"> • Opportunity for communities to shape the delivery of their services. • Potential for services to be co-located with partner and voluntary organisations, resulting in efficiency savings, more efficient working arrangements and easier access for public. • Reductions in long term financial, environmental and operational pressures on aging, low quality buildings, by capital investment in facilities. • Potential for wide-ranging and innovate management and operational arrangements. <p>Campus proposals were currently progressing in a number of communities in Wiltshire, including pilots projects in Salisbury (at Five Rivers Leisure Centre), Melksham and Corsham. The projects were managed locally by Shadow Community Operations Boards (COBs), which were working groups established under the authority of the Area Boards. The membership of the COBs was appointed by Area Boards following expressions of interest, and consisted of the following:</p> <ul style="list-style-type: none"> • 1 x Area Board representative • 1 x representative of Town and Parish Councils • 1 x representative of the wider community • 1 x representative of education and young people • 3 x representatives of the communitiy and service users • 1 x officer from Transformation team (non-exec member). <p>Councillor Noeken added that the investment in new and refurbished facilities was being funded largely through the disposal of buildings, including the</p>

	<p>reduction of office buildings from over 90 to 3 main hubs, and the introduction of hot-desking to reduce office accommodation and to encourage officers to work out in the community and visit customers where possible. Councillor Noeken asked for a show of hands to demonstrate initial interest in considering a campus proposal for the Amesbury community area.</p> <p>It was noted that it would be important to consider transport from rural areas when developing a campus proposal (or proposals) for Amesbury Community Area.</p> <p>In response to questions and interest from the floor, it was agreed that links to online documents regarding the campus projects would be included in the minutes:</p> <ul style="list-style-type: none"> • Link to relevant page on website: http://www.wiltshire.gov.uk/communityandliving/communitycampuses.htm • Link to Frequently Asked Questions document: http://www.wiltshire.gov.uk/campus-proposal-faqs-september-2011-draftv-1-1.pdf • Link to Cabinet report on Campuses (February 2011): http://cms.wiltshire.gov.uk/documents/s14624/9.%20Outline%20Campus%20Development.pdf
12.	<p><u>Community Area Grants</u></p> <p>At the Chairman's invitation, Councillor John Noeken, Lead member for Grants, introduced this item.</p> <p>It was noted that, as set out at paragraph 1.5 of the report, the Area Board did not have sufficient funds remaining in the 2011/12 budget to award all of the applications in the report. As such, it was noted that any applications would be supported in principle, and that authority would be delegated to the Community Area Manager, in consultation with the Chairman and Vice-Chairman, to agree the release of funds from the 2012/13 budget as soon as this is confirmed by the Council (after the Full Council meeting on 28 February 2012), and to arrange for payment on or after 1 April 2012.</p> <p><u>Decision</u> The Amesbury Area Board delegates authority to the Amesbury Community Area Manager, in consultation with the Chairman and Vice-Chairman, to agree the release of funds from the 2012/13 budget after 1 April, in relation to any grants approved at this meeting.</p> <p>ACTION: Vicky Cobbold</p> <p>In relation to the bids from Town/Parish Councils for funding towards Jubilee events, it was noted that the Area Board had now funded every Town and</p>

Parish Council in the Community Area under this budget.

Decision

Wilsford- Cum–Lake, Bulford, Wyle, Berwick St James, Winterbourne Stoke, Cholderton, Steeple Langford, Milston & Briggerston, Stapleford and Tilshead Parish Councils were each awarded £500 of Jubilee Funding in accordance with the ‘Amesbury Area Board Fund for Village Events to Celebrate the Olympics and the Queen's Diamond Jubilee’ approved at the 2 June 2011 meeting of the Area Board.

Reason - The applications met the criteria for the fund, would promote community cohesion, and would facilitate community celebrations for this national event.

Decision

The Amesbury Tuesday Club was awarded £390 towards the Fit as a Fiddle project.

Reason - The application met the Community Area Grants Criteria 2011/12 and would promote healthier lifestyles and community cohesion.

Decision

The application from Spurgeons was refused, as there were a number of other funding sources available to the applicant, including government funding.

Decision

ABC Pre-school was awarded £4,600 towards providing an outside play area.

Reason - The application met the Community Area Grants Criteria 2011/12 and would promote healthier lifestyles, and facilities for young families.

Decision

Winterbourne Cricket Club was awarded £4,896 towards start up costs.

Reason - The application met the Community Area Grants Criteria 2011/12 and would promote healthier lifestyles and community cohesion.

At this point, Councillors Noeken and Westmoreland left the room, having declared prejudicial interests in the following application.

Decision

Amesbury Town Council was awarded £925 towards providing a Bus shelter at the junction of Mill Green Road and Boscome Road.

Reason - The application met the Community Area Grants Criteria 2011/12 and would promote sustainable transport and facilities for older people.

(ACTION: Vicky Cobbold)

13.	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>Those present were asked to participate in an evaluation exercise, via the electronic voting handsets. The results are attached as an appendix to these minutes.</p> <p>It was noted that the next formal meeting of the Amesbury Area Board would be held on 24 May, 6pm at Winterbourne Glebe Hall, Winterbourne Earls, SP4 6HA.</p> <p>In addition, there would be an informal meeting with Parish Councils on 22 March, 6pm at Durrington Village Hall, High Street Durrington, SP4 8A.</p> <p>The Chairman thanked everyone for attending.</p>
<p style="text-align: center;"><u>Appendix A - Evaluation results</u></p>	

Amesbury Area Board – 24/05/2012 Chairman's Announcement

Rural Facilities Survey 2012

The rural facilities survey maps the services and amenities available to rural communities within the Wiltshire Council area. The survey has been carried out since 1976, painting a picture of some 233 rural settlements in the county of Wiltshire across 35 years. This gives us a wealth of data to support local communities in rural parts of the county and allows us to track changes in facilities including education and childcare services, local health facilities, food shops, spiritual and leisure facilities and public transport. In recent years, the survey has also examined access to services such as broadband internet connections and mobile phone coverage. There has been a significant decline in a number of basic facilities since 1976. The number of settlements with primary schools has decreased by around 30%, while around two thirds of villages have lost their general food shop. Less than half of settlements in 2008 retained the Post Office they had in 1976. Public transport, however, has improved vastly over the period of the survey.

The most recent survey was carried out in 2008 and a report outlining the results and trends revealed can be seen on the intelligence network website¹ along with an update taking into account the changes to the Wiltshire County Community Area boundaries that occurred in April 2009.

The survey is repeated around every three years and the latest survey is scheduled to be carried out during Spring 2012. Over the coming weeks, the survey will be posted out to the parish clerks for the settlements included in the database and their input is critical to making the survey a success. The results will be analysed for all 20 of Wiltshire's Community Areas and the overview report published in the autumn. The results will also form part of the evidence base that will be used to refresh the Joint Strategic Assessment for Wiltshire.

For more information, please contact:

Knowledge Management Team,
Public Health and Protection Services
Wiltshire Council
(01225) 713186
research@wiltshire.gov.uk

¹ www.intelligencenetwork.org.uk/community

Amesbury Area Board – 24/05/2012 Chairman's Announcement

Paths Improvement Grants Scheme (PIGS)

Do you have an idea to improve access to the countryside or to create new links between settlements in your area?

The Paths Improvement Grants Scheme aims to help local people to make innovative improvements to countryside access in their area. In 2012 around £60,000 will be made available for community led projects.

If you have an idea for a scheme please contact Wiltshire Council's Rights of Way and Countryside Team Michael.Crook@wiltshire.gov.uk or Tel: 01225 713349.

Further details of the scheme are available on the Countryside Access Forum website - www.wiltshirelaf.org.uk

The closing date for applications is Friday 13 July 2012.

Amesbury Area Board – 24 May 2012

Chairman's Announcement

11 to 19 Commissioning Strategy

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. This included 7 broad priorities on:

- Employment and training
 - Educational attainment
- (These were the top 2 commissioning priorities selected by young people)*
- Housing
 - Transport for young people
 - Involving young people
 - Volunteering
 - Improving Integrated Youth Services

Cabinet also approved a Wiltshire Youth Work Offer. The key features of the Youth Work Offer are:

- Open Access Youth Work
- Higher level targeted youth work support
- Better co-ordination of positive activities for young people
- Stronger partnerships
- Increased use of volunteers

An implementation group which includes councillor representatives has been meeting monthly since September 2011 to coordinate delivery of the Wiltshire Youth Work Offer from 1 April 2012. Good progress has been made to date and the Youth Services Implementation Group would like to invite Area Boards to consider this progress and support the following initiatives:

1. Increase use of volunteers

A sub group of the Youth Services Implementation Group has been exploring ways of encouraging more local volunteers to get involved with youth work provided in Council funded youth centres. This links to the Council's overall partnership Volunteering Strategy and Action Plan.

The group has been working on the establishment of a joint process between the Council and the Voluntary and Community Sector for the registration and training of local volunteers to support youth based activities. A guidance pack is now being developed for all Youth Development Centres which sets out the best way to go about registering and training volunteers. Those who wish to volunteer will be able to claim reasonable expenses and develop their skills through appropriate training opportunities.

The group has noted the importance of attracting and encouraging local people within community areas to become involved in volunteering opportunities within their local Youth Development Centre. Consequently, the group would like to invite Area Boards to support this endeavour by supporting local youth centres to promote volunteering opportunities within each community area.

Details of voluntary roles with young people will be available from the Volunteer Centre and/or local Youth Development Centre from 1 April 2012.

2. Youth Advisory Groups

Part of the Wiltshire Youth Work Offer includes the formation of Youth Advisory Groups in all community areas. Pilots are currently taking place in Malmesbury, Melksham, Southern Wiltshire and Salisbury. The groups will play a key role in improving the co-ordination of positive activities for young people in local areas.

The groups will be set up in each local area, linked to Area Boards. Each Youth Advisory Group will be chaired by a young person under 25 and over 50% of members will be under 19 years of age. Advisory groups will plan and shape local services, making sure local young people know what is available and encouraging partnerships which avoid overlap and fill gaps. Mechanisms will be established to ensure knowledge and ideas are shared between Youth Advisory Groups.

Youth Advisory Groups will have commenced in 20 community areas across Wiltshire by the end of October 2012. Learning from the pilots will be used to inform the development of groups in other areas.

The Youth Services Implementation Group would like to invite Area Boards to support these developments and to establish strong and meaningful links with Youth Advisory Groups in each community area.

3. Income Generation

As part of the Wiltshire Youth Work Offer the Youth Development Service has been set an income generation target of forty five thousand pounds. This will be raised through a combination of subscriptions, fund raising and seeking sponsorship.

A revised staffing funding formula has been used to calculate an income generation target for each community area. The targets will be put into place from 1st April 2012.

The Youth Services Implementation Group would like to invite Area Boards to support local Youth Development Centres in their endeavours to attract and raise income. For example, supporting local fundraising events and attracting local business sponsorship.

The Youth Services Implementation Group invites feedback from Area Boards on any of the initiatives highlighted above.

Any comments, queries or questions should be sent to james.fortune@wiltshire.gov.uk by 31st July 2012.

James Fortune
Lead Commissioner 11-19
01225 713341

Amesbury Area Board – 24 May 2012

Chairman's Announcement

Helping People To Live Safely In Their Own Homes

Following extensive consultation and considerable planning, the care and support service is now in place throughout the county provided by Leonard Cheshire, Aster Living, Enara Complete Care and Somerset Care.

This service is now available to over eight hundred Wiltshire residents and is already delivering some really good outcomes for people, some examples of which include:

- Mrs A, who was able to return home after a period in a care home.
- Mr S, able to manage without support following a period of intensive support from a Help to Live at Home provider.
- Mr P was able to return home from hospital, with an intensive support package from a Help to Live at Home provider rather than take the previously traditional route of a nursing home.
- Mr G was withdrawn and uncommunicative, with the implementation of a flexible care package from a Help to Live at Home provider, within two weeks Mr G started referring to his carers by name and holding short conversations. He has now requested to go shopping with a carer once a week, and is able to manage some personal care.

All services are available to everyone in Wiltshire, not just those eligible for support from the Council and contact details for each Help to Live at Home providers below:

Leonard Cheshire Disability

North and east Wiltshire
Tel: 01225 781126

Aster Care Services

East and south Wiltshire
Tel: 01380 829000

Somerset Care at Home

West and north Wiltshire
Tel: 01225 792925

Enara Complete Care Services

West Wiltshire
01225 791015

Wiltshire Medical Services

Tel: 01249 454000

Medequip UK

Tel: 01249 815052

Further service improvements:

- ✓ The **Help to Live at Home telecare response and community equipment services** are being provided by Wiltshire Medical Services (WMS), Medequip UK and Aster Living. These services have already been implemented in West Wiltshire, as part of the Help to Live at Home pilot test and will be introduced across the county in April.

Medequip UK is now the provider for all community equipment aimed at assisting customers to remain independent in their own homes. Community equipment ranges from the more

traditional aids such as chair raisers, continence products, hoists etc. to more specialist technology including pendant alarms, fall sensors and pressure relief mattresses.

With an aim to make equipment more accessible Medequip is working closely with the Independent Living Centre in Semington to equip a demonstration suite for customers to visit and will be opening a number of retail units across Wiltshire. In addition Medequip will implement a mobile demonstration and assessment unit, able to visit the whole of Wiltshire.

Telecare customers have specialist equipment in their homes which, in an emergency, triggers an alarm at the Wiltshire Medical Service call centre in Chippenham. This can be responded to in a number of ways; a conversation with the customer via the Telecare equipment, contacting a key holder, or a WMS responder visiting the customer.

A telecare service without the ability to visit customers has restrictions. When an alert is triggered, a standard call centre may be able to do little else, except call an ambulance and which can lead to an inappropriate hospital admission. The benefit of the new telecare response service is that it allows customers to receive the most appropriate response, when they need it.

- ✓ **Specialist financial advice** to people seeking assistance with paying for their care is now available.

Around 40 percent of individuals, who go into residential and nursing care in the county have to finance care themselves as they have savings and assets (including their home) worth more than £23,250. Unfortunately up to 25 percent of these individuals run out of funds, leaving little or no inheritance for loved ones. This may be avoidable in some cases.

Paying for care can be an expensive and open-ended commitment so the council would strongly recommend that customers seek specialist information and advice before making any commitments.

If a customer is currently in receipt of care it is still advisable to seek specialist information and advice as there may be options available to you to protect your interests.

To support people who pay for their own care, Wiltshire Council is working with two independent care fees specialists to help customers make informed choices about their long term care and specifically how they can fund it.

Both of these Specialists are accredited by SOLLA, (Society of Later Life Advisers) through the Later Life Accreditation Scheme:

Ashton Rowan
Telephone: 01225 475359

Email: wilts@ashcourtrowan.com

Web: www.ashcourtrowan.com/financial-planning

Care Fee Investments Limited

Telephone: 0845 077 5655

Email: wilts@carefeesinvestment.co.uk

Web: www.carefeesinvestment.co.uk

- ✓ The **Customer Reference Group** now has 40 members, 20 of whom have received training and are shortly to hold two coffee mornings for Help to Live at Home customers to hear their views on the service.
- ✓ A **dedicated customer helpline** has been set up for Help to Live at Home issues, this number is staffed 9am-5pm, Monday to Friday on 01225 712553.

Friday, 20 April 2012

Metro Count Speed Survey Result A338 Winterbourne Earls (30 mph Speed Limit)

The Results of the survey for the area of Winterbourne Earls are provided below.

The survey was carried out between 21/02/2012 and 01/03/2012. A total of 39577 vehicles were checked. The 85th percentile was 37.6mph (the 85th percentile is the speed at which 85% of the traffic is travelling at or below).

As with every other department, we have to target our limited resources to where they will be most effective and as such I would remind you that unless there are exception circumstances we will not except another count request for this location or close surrounding area for another 12 months. For your information the thresholds for interventions are below;

In a 30mph speed limit the following criteria will be applied:

30 to 34.9mph 85th percentile = No Further Action (NFA)

35 to 38.9 mph 85th percentile = eligible for Community Speed Watch

39 to 42 mph 85th percentile = eligible for the Speed Indicator Device (SID) programme

Community Speed Watch does not operate in any speed limit above 40mph.

Any other results in higher speed limits will be discussed on their individual basis and merit.

Yours sincerely

Road Safety Driving
roadsafetydriving@wiltshire.gov.uk
01225 701970

Friday, 20 April 2012

Metro Count Speed Survey Result Church Road, Idmiston (30 mph Speed Limit)

The Results of the survey for the area of Church Road are provided below.

The survey was carried out between 21/02/2012 and 01/03/2012. A total of 4052 vehicles were checked. The 85th percentile was 29.5mph (the 85th percentile is the speed at which 85% of the traffic is travelling at or below).

As with every other department, we have to target our limited resources to where they will be most effective and as such I would remind you that unless there are exception circumstances we will not except another count request for this location or close surrounding area for another 12 months. For your information the thresholds for interventions are below;

In a 30mph speed limit the following criteria will be applied:

30 to 34.9mph 85th percentile = No Further Action (NFA)

35 to 38.9 mph 85th percentile = eligible for Community Speed Watch

39 to 42 mph 85th percentile = eligible for the Speed Indicator Device (SID) programme

Community Speed Watch does not operate in any speed limit above 40mph.

Any other results in higher speed limits will be discussed on their individual basis and merit.

Yours sincerely

Road Safety Driving
roadsafetydriving@wiltshire.gov.uk
01225 701970

Friday, 20 April 2012

Metro Count Speed Survey Result Beechfield Road, Newton Tony (30 mph Speed Limit)

The Results of the survey for the area of Beechfield Road are provided below.

The survey was carried out between 21/02/2012 and 01/03/2012. A total of 4777 vehicles were checked. The 85th percentile was 27.7mph (the 85th percentile is the speed at which 85% of the traffic is travelling at or below).

As with every other department, we have to target our limited resources to where they will be most effective and as such I would remind you that unless there are exception circumstances we will not except another count request for this location or close surrounding area for another 12 months. For your information the thresholds for interventions are below;

In a 30mph speed limit the following criteria will be applied:

30 to 34.9mph 85th percentile = No Further Action (NFA)

35 to 38.9 mph 85th percentile = eligible for Community Speed Watch

39 to 42 mph 85th percentile = eligible for the Speed Indicator Device (SID) programme

Community Speed Watch does not operate in any speed limit above 40mph.

Any other results in higher speed limits will be discussed on their individual basis and merit.

Yours sincerely

Road Safety Driving
roadsafetydriving@wiltshire.gov.uk
01225 701970

Community Area Board – Partners Update

Wiltshire Fire & Rescue Service

The Need for Change

The risks that Wiltshire Fire and Rescue Service face are changing, from a reduction in our budget, through the increased housing within Wiltshire to the type of incidents that we respond to on a daily basis.

Our goal is to meet these challenges and provide an improved service to you in the most effective and efficient way possible.

Areas of Change

To achieve this goal, we have reviewed how we provide the service today and how we should be providing that service to you in the future. We have come up with five proposals that will expand our ability to respond to incidents, enhance the knowledge and skills of our staff and reduces the overall cost of the Service to you, the taxpayer.

This briefing note sets out the proposals but we also need your help.

This is your service and we would like your opinion on what we plan to do.

Wiltshire Fire & Rescue Service Proposals

We are proposing the following options:

1. To alter the way we employ firefighters on the Retained Duty System (on-call staff) to guarantee availability and to provide a sustainable system.
2. To alter the way we crew stations to relocate staff throughout the county to create communities of stations to manage increased risk presented by future developments.
3. To alter the shift times of operational staff to occur outside of incident peak hours.
4. To alter duty systems to provide enhanced cover (for example: Westlea will have an immediate response at night).
5. To relocate specialist vehicles to provide suitable and sustainable arrangements.

We would welcome your opinion on these changes and this can be done in a number of ways. You can register as a stakeholder and receive a survey to complete, you can view the consultation document and comment using the supplied e-mail address or you can view the proposals and complete the attached survey.

Electronically: consultation@wiltsfire.gov.uk

Telephone: 01380731114

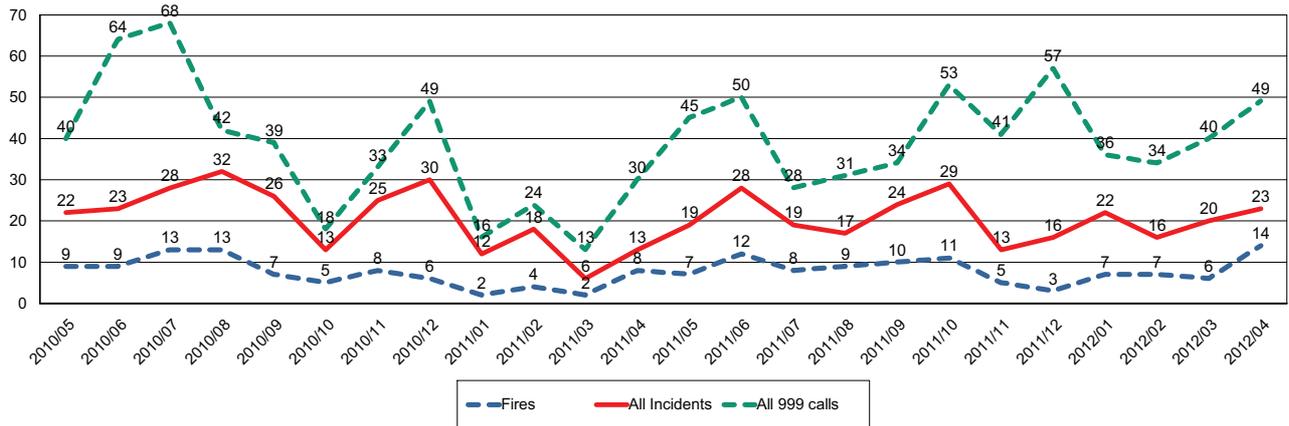
Post: Scott Taylor (Public Consultation Lead) Manor House, Potterne,
Wiltshire SN10 5PP



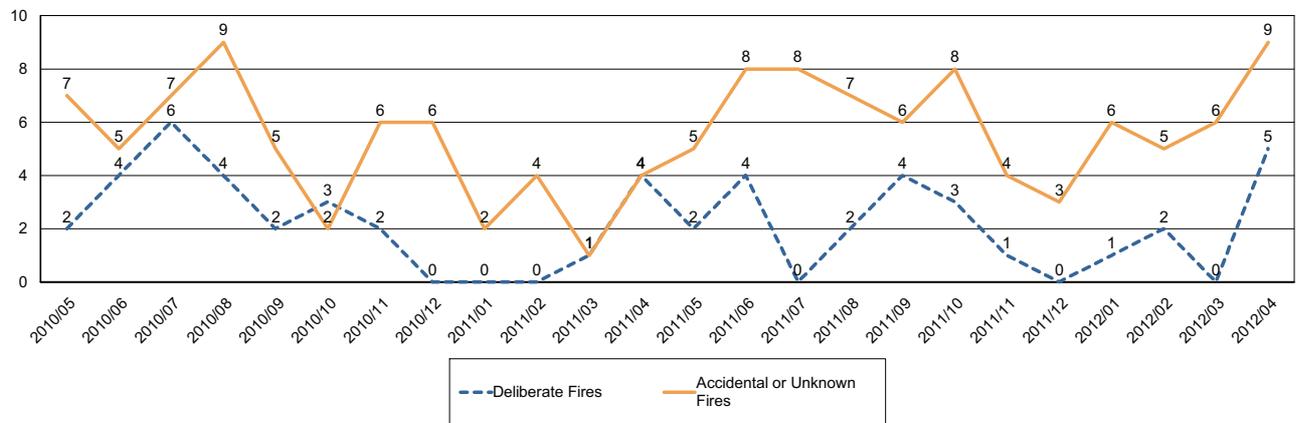
Report for Amesbury Area Board

The following is an update of Fire and Rescue Service activity up to and including April. It has been prepared using the latest information and is subject to change.

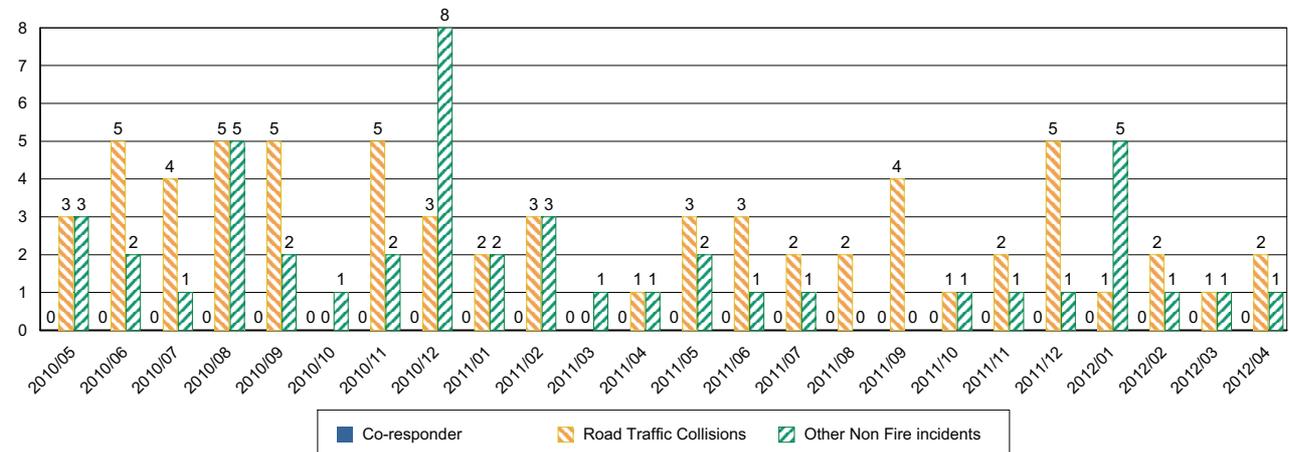
Incidents and Calls



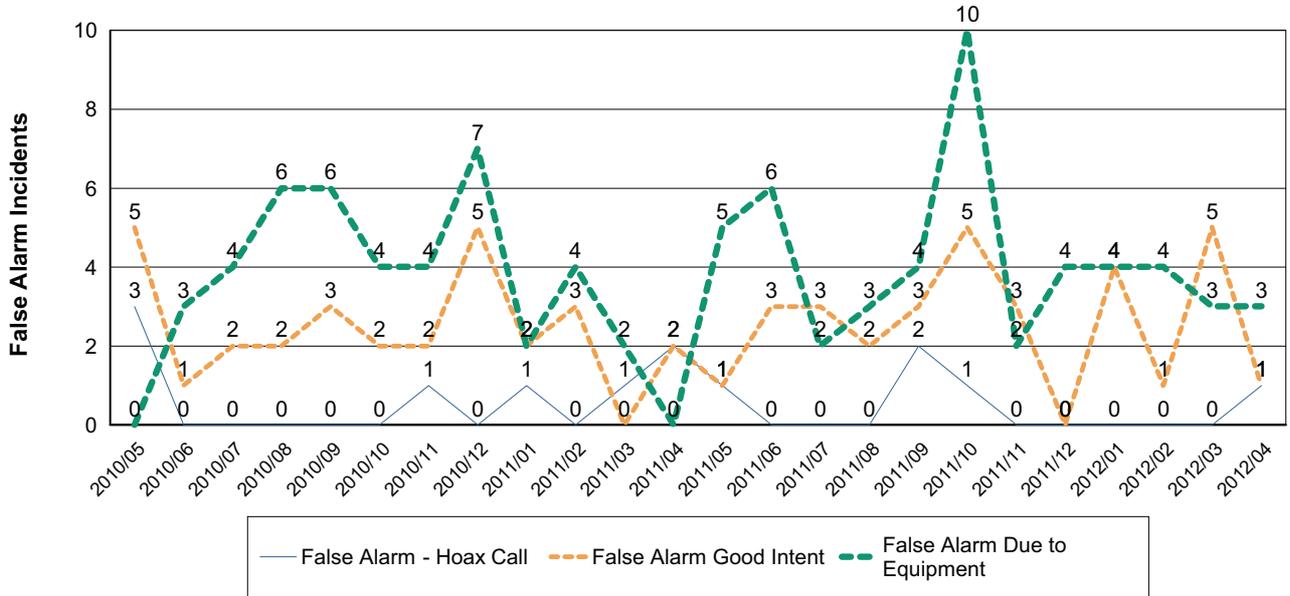
Fires by Cause



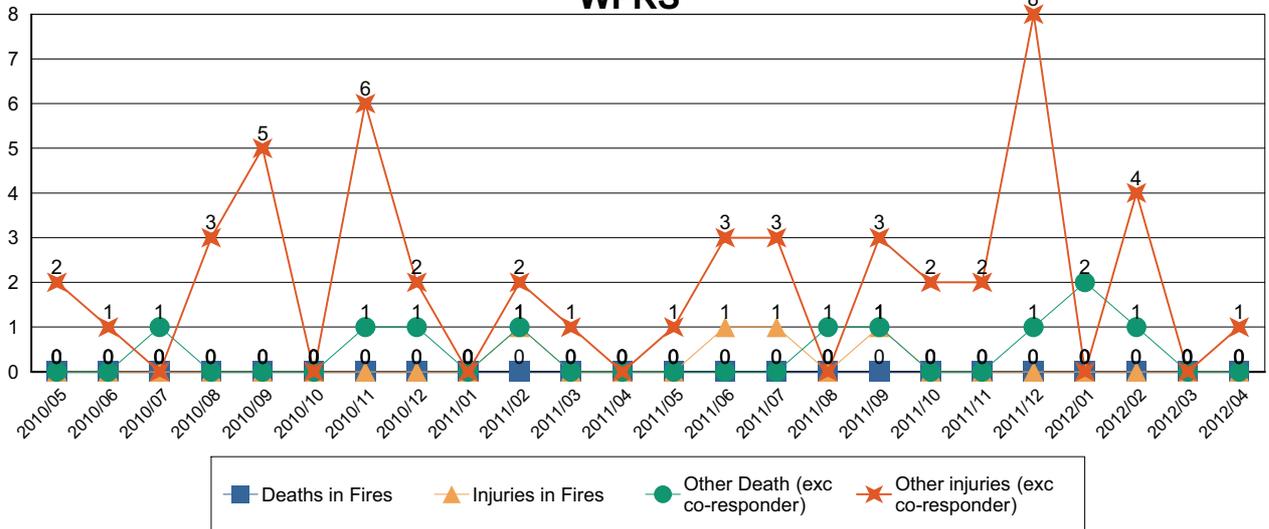
Non-Fire incidents attended by WFRS



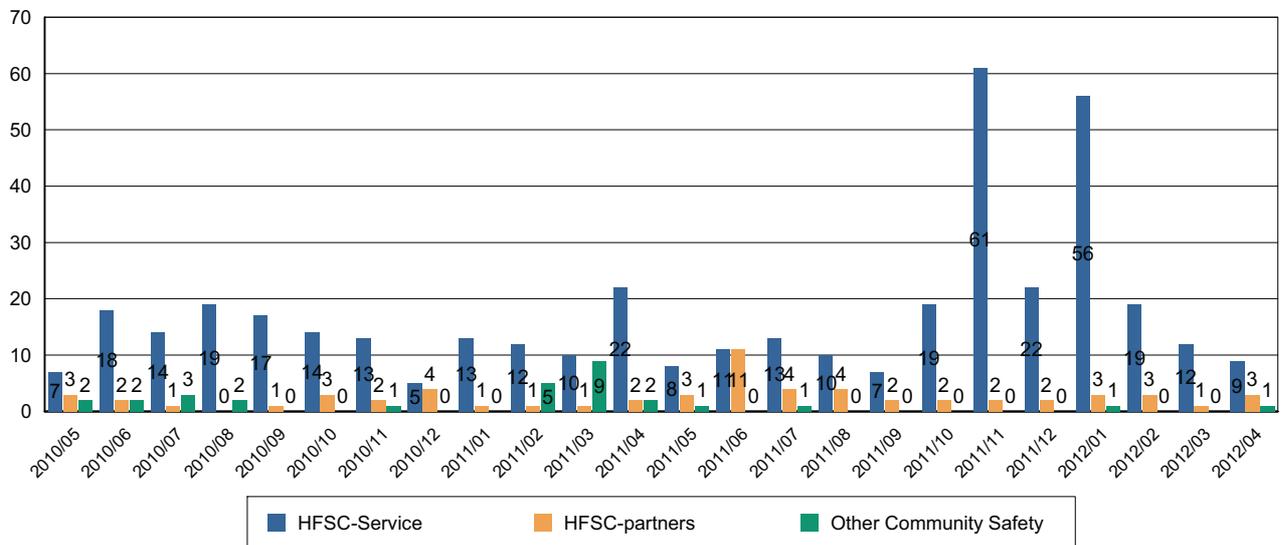
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

May update

New tests provided for women in Wiltshire as part of the NHS Cervical Screening Programme

Women in Wiltshire will benefit from a new test for High Risk Human Papilloma Virus (HR HPV) from April 2012 onwards, as part of the NHS Cervical Screening Programme.

HPV is a common infection and most women get it at some point in their life. In most cases it clears up by itself without the need for treatment, but in some women the virus persists, placing them at greater risk of developing cervical cancer. Clinical studies have identified that almost 100% of cervical cancers show evidence of HR HPV infection, and detecting HPV at an early stage can reduce the risk.

The HPV test will be carried out as part of the routine smear test, and no additional sample is required. Women will be given the results of the screening and HPV tests in the normal way, and will be advised if any treatment is necessary. All women in the eligible age group – between the ages of 25 and 64 – come under the screening programme and are invited for routine screening by their GP.

About 2,900 women are diagnosed with cervical cancer in the UK each year. It is the most common cancer in women under 35 years old and over half of all cases are diagnosed in women under 50. Every year in Wiltshire six women die of the condition. Cervical cancer is unique in that we already know exactly what we have to do to prevent almost every case; effective vaccination and screening programmes could virtually eliminate cervical cancer, so the inclusion of HPV testing in the screening programme makes it even more effective.

Wiltshire welcomes the Government's consultation on plain packaging of tobacco products

Wiltshire's Director of Public Health and Public Protection has welcomed the announcement of the Government's consultation on tobacco packaging. Maggie Rae, NHS Wiltshire and Wiltshire Council's Director of Public Health and Public Protection said:

'Our partners, Smokefree South West, have launched a world first campaign to raise awareness of the dangers of tobacco packaging to children and young people. The shocking facts are that smokers start as children and continue as adults. Two thirds of smokers start before they are 18 and the vast majority while still teenagers. The tobacco industry knows this only too well, and uses trendy,

appealing packaging to help entice young people – who go on to replace the 100,000 people lost every year to smoking related diseases.

‘We have had support from parents and grandparents, from old and young, men and women, smokers and non-smokers. People want to see their children lead a full life free from addiction and from the illnesses and premature death caused by smoking.

The aim of packaging tobacco products in standardised packaging is to reduce the number of children who smoke by:

- Making tobacco packaging look less attractive
- Increasing the effectiveness of health warnings
- Preventing the use of misleading and deceptive colours to create false beliefs of different strength and quality
- Removing the positive association with cigarette brands and image

‘Smoking is an epidemic that affects children and moving tobacco products into standardised, plain packaging is designed to protect them and to help reduce the numbers who begin smoking. The proposals for plain packaging are not about current smoker’s behaviour.’

To date over 25,000 people have given their backing to the Smokefree Southwest campaign at www.plainpacksprotect.co.uk.

Darrell Gale, Consultant in Public Health at NHS Wiltshire and chair of Wiltshire’s Tobacco Control Alliance said:

“Branding of cigarettes encourages childhood experimentation - which leads to addiction. Smoking is still cool to many children and young people - aided by brightly coloured packs; cool brands; packs designed to look like MP3 players or Zippo lighters. Plain packaging removes the tobacco industry’s ONLY remaining legal means of promotion to the young. They know their potential UK market will shrink dramatically if cigarettes are packages in standardised packaging.”

Wiltshire CCG appoints Chairman

Wiltshire Clinical Commissioning Group, the new doctor-led commissioning organisation that will be responsible for buying local health services in Wiltshire, has elected Dr Stephen Rowlands as its Chair with immediate effect.

Dr Rowlands has been the Medical Director of Wiltshire Primary Care Trust since April 2011 and, alongside his work with the emerging Clinical Commissioning Group (CCG), has been a Senior Partner GP with the Bradford Road surgery in Trowbridge since 1985. His role as Chair to the CCG will be an interim post until March 2013.

The Health and Social Care Act requires that every CCG has a governing body which must oversee its governance and decision-making, ensuring that it exercises its functions effectively, efficiently and economically. The CCG will work within a framework with other health and social care providers such as the three NHS acute hospitals and Wiltshire Council and arrangements for engaging and involving members of the public, patients, carers and voluntary organisations to ensure they are ready to take up the responsibility for commissioning. They will enter a process for authorisation as a statutory commissioning organisation later this year.

Dr Rowlands said:

“The agenda for the next eleven months is extremely demanding and I am very keen to support the transition from PCT to clinical commissioning as smoothly as possible. I’m honoured to have been chosen as Chair of the Wiltshire CCG, which brings together all GPs in the county to help steer the provision and development of local health services for Wiltshire people. This is an exciting opportunity to build on the good work of NHS Wiltshire”.

“As highlighted in national media, the NHS faces significant challenges in the next few years, especially in terms of its finances. Having local GPs working in partnership with hospital colleagues, other healthcare professionals, NHS managers and patients will ensure that we continue to have local NHS services that really support and meet the needs of people in Wiltshire”.

Ed Macalister-Smith, Chief Executive of the existing Primary Care Trust said:

“I am delighted that Steve has accepted the role, and the people of Wiltshire should feel confident in Steve’s experience, his focus on patient safety and clinical excellence, and his ability to lead such complex changes”.

MINUTES

Community Area Transport Group

Venue: Training room Churchfields 11 -04-12

Time 10am

Attendees:

Cllr Mike Hewitt
Cllr John Smale
Cllr Graham Wright,
Vicky Cobbold
Spencer Drinkwater Council Officer Highways
Tom Gardiner Council Officer
Mike Brunton, Committee member
Roger Fisher Committee Member

	Action
<p>The Chair welcomed everyone to the meeting.</p> <p>Apologies Chris Clark, Council Officer Highways Cllr Graham Wright Mark Saunders attendee</p> <p>Matters arising from the previous meeting</p> <p><u>Stapleford Flooding</u></p> <p>Tom advised the members that he had investigated this matter and work could be undertaken to rectify this he would seek match funding from ????</p> <p>Larkhill The Z Bright at Larkhill has been installed and Cllr Wright informed the meeting that the community were delighted with this, Tom informed the meeting that the cost of this had been £3,360 with only a cost of £114 to install. The work has been completed on this project</p> <p>West Amesbury A request to reduce the speed limit from 60 -40mph has been submitted, there has been one objection to this to reduce it further to 30 mph, when the advert time has elapsed it will be re assessed. Tom has agreed and submitted a metro Count which will be in place from 16-04-12 for two weeks. The results from that will be asessed and it will be decided what appropriate action should be taken, should the findings reveal that the speed limit should be 30mph an RTO will be necessary.</p> <p>Church Street Amesbury Several complaints and concerns have been received from local residents regarding the loading / unloading of vehicles on the South side of Church Street and the damage that this might incur a consultation is to take place in February to investigate the widening of the roadway and a give way to vehicles coming from the town sign.</p>	<p>Cllr Mike Hewitt</p>

MINUTES

Community Area Transport Group

Tom has consulted with the residents and an acceptable plan has been agreed. The yellow lines are to be reduced and a TRO needs to be sought for this and other road issues, to save costs these will all be submitted at the same time. Amesbury Town Council will be approached to fund some of the cost of the work for the removal of the yellow lines.

Porton Village

It has been agreed between the MOD and the Council that the MOD will pay for the red surface to be maintained and the Council will now go ahead with this work.
Directional and business signs are underway.

Salisbury Road, Bulford to Solstice Park known as Telegraph Hill

Cllr Smale advised the meeting that money had been allocated for the purchase of the land owned by Oxford University and Alistair Millington has been negotiating with the land owner for the purchase, as it has already taken some months Tom will speak to Alistair to get an updated. Cllr Smale will raise it as an item at the next Area Board meeting to be held on May 24th 2012.

Durrington / Newton Tony

A 20mph trial is being undertaken by Durrington and Newton Tony and results of this are yet to be collated Spencer is going to investigate the government guidelines on this matter.
No progress on this matter as yet.

338 Porton Crossroads is waiting for anti skid surface is to be laid signage works is still ongoing, and improved signage works due to be started before the end of the financial year.

SID'S,

Cllr Hewitt requested that a guidelines be sent to all Parishes and also be attached to the next Area Board agenda as there seems to be confusion over where SID's can be placed and for how long, Community Speed Watch and also who is responsible for erecting the SIDs Michael Brunton suggested that there are too many obstacles and a clearer understanding needs to be published. Tom agreed to forward this to members of the committee, Vicky to obtain a copy of the list of Sid's from Vicky Oates.

Tom
Gardiner
Vicky

Cllr Smale agreed to bring this to the Area Board in the Autumn.

Godmolden Arch

Repeater signs are to be placed in between the street lights at Godmolden Arch. There are no plans to install traffic signals at the arch. Repeater signs to be funded from the next financial year's budget. This has now been agreed to go ahead.

Broken Cross Bridge

Chris Clark forwarded a written response advising the meeting that - " We have been chasing Network Rail with regards to their plans for the Closure and their proposals to mitigate the impact on communities – So far we are still waiting for their reply A public meeting is to be arranged for June / July."

School Access

It was brought to the attention of the meeting that some schools are experiencing difficulties when parents deliver / pick up children from school as in many cases there is just not any safe parking close to the school after much discussion Tom advised that school need to address

Vicky
Cllr Hewit

MINUTES

Community Area Transport Group

their up to date Travel Plans in order to obtain any funding which might help.

Vicky will contact Ruth Durant to find out how many and who have got Travel Plans for their school.

Cllr Hewit will then write to the schools with a short survey for example --

How many children attend the school, how many arrive by car, what are the times causing most concern and what you would consider could be done to alleviate the problem.

New Schemes

Winterslow Road

The Mirror at Winterslow Road to be left in place.

Dorset Road Bulford

The road surface is breaking down Graham Axtel to be contacted as to where this is on the programme of work.

Winterbourne

The Parish Council has highlighted a priority of a pedestrian crossing on the A338 the committee discussed this and decide that this cannot be undertaken at this time.

Newton Tony

Grass verge is being destroyed due to vehicles driving onto it, it was suggested that some self help would be the quick remedy and Cllr Smale who is attending a meeting on 11/4/12 will put forward some suggestions for this. The new defence needs to be 18" / 450 Cm from the road.

Tidworth

The Area Board manager has contacted regarding the C32 they have identified it as a priority for assessment, the Amesbury Cat G group discussed this and are happy for them to continue along the entire road which continues into the Amesbury area. Vicky to contact Mary Cullen.

Road Assessment

The group discussed the assessment of the C roads and it was agreed that Spencer would negotiate with Warminster as to what they are doing and our priorities would be

- 1 C42
- 2 C285
- 3 C10
- 4 C32

Durrington have requested a Zebra crossing in the High Street near to Sainsbury supermarket

The vehicular, foot traffic has increased because of new dwellings and also the bus service has increased. Tom will undertake a survey and this is to be taken as a priority

High Post Cross Road

This does not appear to be in the programme of work for 2012 Cllr Hewit requested that contact be made with Chris Clark / Graham Axtel to ascertain if this is in any future scheme.

A response from Chris Clark

I believe Mike to be correct from the list I have I do not believe anything is being done there this year.

Vicky

Vicky

Tom

Vicky

MINUTES

Community Area Transport Group

Tom

Identified priorities

Durrington pedestrian crossing
Steeple Langford footway flooding
Godmolden repeater signs
Cycle route
Spencer to put forward a bid for the 2013 budget.

AOB

Roger Fisher expressed a wish for a metro Cunt outside Hillcrest mobile home park.
This has now been undertaken

Michael Brunton raised an issue regarding dead and fallen trees blocking the drain on the A338 . he will make contact with Wiltshire Council tree surgeon Shane Verrion to discuss the matter.

The meeting closed at 12.15pm

The next meeting will be held on Monday June 11th2012 10 am at Churchfields Training Room

MINUTES

Community Area Transport Group

SIDs List

Your current site are; A345 Salisbury Road, A345 Netheravon Road, Marlborough Road – Bulford camp and Milston Road – Bulford.

A345 Salisbury Road – 03/05/2011 – 12/05/2011 Speed limit 30mph
85th Percentile = 40.9mph
Location = 176-178 Salisbury Road
Intervention = SID

A345 Netheravon Road – 03/05/2011 – 12/05/2011 Speed limit 40mph
85th Percentile = 36.2mph
Location = outside 668 Netheravon Road
Intervention = NFA

Marlborough Road and Milston Road we have no location for and no data.

INFORMAL ADULT EDUCATION IN WILTSHIRE

What is Informal Adult Education?

1. Informal adult education (also known as informal adult and/or community learning) refers to courses which are offered as leisure activities and not those which are focused on developing basic skills or qualifications relating to employment.

Why should we be concerned about Informal Adult Education?

2. Informal Adult Education contributes to economic and social well-being in communities. It can help with a variety of objectives including:
 - adult social care
 - health and well-being
 - crime reduction and community safety
 - democratic engagement
 - economic development.

What does Wiltshire Council do?

3. Currently, Wiltshire Council offers informal adult education through public libraries, its Family Learning Team and at Urchfont Manor College (which is due to close in September 2012).

Who else is involved?

4. Other providers who offer informal adult education include Wiltshire College, the Workers' Educational Association and Learning Curve, in addition to which there is a huge range of activities organised by groups and individuals taking place in communities across the county.

Does the council have to provide it?

5. Informal Adult Education is a non-statutory service for a local authority meaning that the council is able to decide the extent of its involvement in the planning and provision of the service.
6. Local Authorities may take a range of roles in relation to informal adult education, including direct delivery, strategic commissioning, shaping the new all age careers service, coordinating with the Work Programme and as key players in Local Enterprise Partnerships.

What does the Government do?

7. The government, through the Department for Business, Industry and Skills (BIS), provides financial support for informal adult education (which it mostly refers to as "community learning"). The government's support for community learning in Wiltshire is much lower than that provided to other comparable local authorities. Government funding to Wiltshire Council currently supports the provision of Family Learning which is focused upon improving the basic skill level of parents to enable them to support their children's learning.

8. BIS is reviewing its strategy to support community learning and is intending to use the public funding subsidy to support access, and progression in its widest sense, especially for people who are disadvantaged.
9. In the 2012/13 BIS will pilot different locally-based 'community learning trust' models to channel funding and lead the planning of local provision in cities, towns and rural settings. If this proves to be effective the model will be rolled out across England to begin full operation from summer 2013. The new trusts are intended to take account of the views of local government, local communities and local business leaders to ensure the purpose and objectives for the budget are implemented in ways that meet local need.

Why are we being asked about Informal Adult Learning now?

10. At its meeting in January, the council's cabinet decided to close Urchfont Manor by the end of September 2012 while recognising that future Adult Education Service provision, including local flexible delivery in line with the BIS proposals, will be determined by cabinet after consultation with service users, area boards, local communities and partners;
11. Wiltshire Council is taking this opportunity to undertake a review of its provision and support of informal adult education across the county.
12. This report seeks the views of the Area Boards on the council's future policy towards informal adult education.
13. The council is establishing a community campus in each community area. These premises could be used to offer accommodation for a variety of activities, including informal adult education.

Options for Consideration

14. Option 1 – Wiltshire Council to take no action in relation to informal adult education

The council does not have to get involved with Informal Adult Education. There are a number of adult education providers which are able to offer activities as and when they wish. Some receive government funding to support their provision while others rely upon payments by participants or support from other sources. The council has no current budget of its own to support informal adult education.

For:

Activities organised by Wiltshire College and other providers will continue
No financial risk to the council

Against:

Unable to seek government funding
Council and communities have little influence over what is offered
No continuation of activities run at Urchfont Manor College

15. Option 2 – Wiltshire Council to be a direct provider of informal adult education.

The council could continue to offer adult education direct to the public on a similar basis as the courses offered at Urchfont Manor College. The council would decide what would be offered, make all the arrangements and promote the courses. Unless a subsidy was available, the full cost would be charged to participants. Activities could be held on a residential basis, utilising suitable residential accommodation in the county, or on a non-residential basis.

For:

The council could use information from communities to decide what to offer
Some courses from Urchfont Manor College could continue in different venues
The council could ensure the quality of activities being provided.

Against:

Financial risk for the council
Depends upon the ability of participants to pay
The council will need to develop a system to organise courses, take bookings, etc.
May be seen as being in competition with other providers

16. Option 3 – Wiltshire Council to facilitate the provision of informal adult education at a local level.

Rather than be the organiser and provider of activities, the council could work through its network of area boards and community area networks to identify the demand for specific informal adult education provision in each community area. The demands will include provision for leisure learning and that needed to reach disadvantaged members of the community. The council could establish partnerships with adult education providers to share this information and meet this demand. Providers would be able to offer activities with reduced risk and in venues to suit the participants.

This approach would require the active involvement of members of the community area networks if it is to be delivered in a affordable way.

For:

Uses expertise and experience of other providers
Little financial risk to the council
Reduced financial risk to providers
Builds upon network of community areas
Providers and council able to bid for BIS funding

Against:

Level of activity may vary from one area to another
Will have to establish system to identify demand
Different providers use different systems

17. Option 4 – Wiltshire Council to coordinate and promote informal adult learning opportunities offered across the county.

Currently, every provider publishes their own prospectus and promotes their activities independently. With the support of education providers, it may be possible to collate this information to provide a single compendium of informal adult education in Wiltshire, both residential and non-residential. Such a publication (available on-line) could not only serve to improve access to informal adult education but may also encourage more education providers who would be able to promote their activities in a cost-effective way.

For:

Single source of information for participants

Joint promotion may increase take-up

Providers able to reach more people

Low cost to providers

Against:

Initial development costs

Difficulty in linking to providers' systems

Willingness of providers to contribute

What do you think?

18. The area board is invited to comment upon the options presented above.

19. The area board is invited to indicate which of the options it would wish to recommend to cabinet.

Next Steps

20. A questionnaire survey is available for completion by service users and members of the public.

21. The cabinet will receive a report in September 2012 on the outcome of the survey, together with the responses from area boards which will inform its decision on the council's strategy for informal adult education.

STEPHANIE DENOVAN

SERVICE DIRECTOR FOR SCHOOLS AND LEARNING

Report Author: Simon Burke
Head of Business and Commercial Services
Schools and Learning

Contact: Tel.: 01225 713840
simon.burke@wiltshire.gov.uk

Unpublished documents relied upon in the production of this report: None

Report to	Amesbury Area Board
Date of Meeting	24th May 2012
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider applications seeking 20012/13 Community Area Grant Funding

1. Stapleford Parish Council.
Upgrading of Playground Equipment and Football Pitch.
Funding sought £3,968.31 officer recommendation Yes
2. Winterbourne Parish Council.
Allotment renovation works & creation of additional plots.
Funding sought £ 995. Officer recommendation Yes.
3. Larkhill Community Partnership.
Layers of Larkhill Community Project
£ 5,000 officer recommendation £2,500



1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Amesbury Area Board has been allocated a 2012/2013 budget of £50,455 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.

- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.14. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.15. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.16. At the last Area Board meeting held on 23rd March 2012 delegated authority was given to the Community Manager to authorise outstanding grants and Jubilee payments of £6,990 and the amount and date is £43,465
- 1.17. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board.
- 1.18. Amesbury Area Board has a separate Community Area Transport Group (CATG) budget of £17,500 for 2012/13. With the option to bid for further funding.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 as presented for delegated decision • Amesbury Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 7 rounds of funding during 2012/2013. The first is contained in this report the remaining will take place on;
 - 19th July 2012
 - 20th September 2012
 - 22nd November 2012

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Amesbury Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Amesbury Area Board will have a balance of £36,169.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Stapleford Parish Council.	Upgrading of Playground Equipment and Football Pitch	£3,968.31

8.1.1. Officer recommendation is for approval.

8.1.2. The application meets grant criteria 2012/13 benefiting all ages of the community

8.1.3. The application demonstrates a link to the Community Plan, by providing more outdoor recreational facilities and equipment for children and young people.

8.1.4. The application meets locally agreed/area board priorities

8.1.5. The group which is the Parish Council, aims to enhance the recreational facilities by bringing them up to a modern theme, a recent ROSPA report red flagged parts of the equipment condemning it for safe use.

8.1.6. The play equipment on site has proved popular with local residents visiting families surrounding villages and passing visitors. The area has recently been used to celebrate the opening of the dipping platform in the river, in association with Natural England.

A recent tree planting event in conjunction with the Woodland Trust to mark the jubilee has also taken place.

8.1.7. This project demonstrates Equality and Inclusion.

8.1.8. Should the board not support this project then the project will be delayed until further funding can be sought.

Ref	Applicant	Project proposal	Funding requested
8.1	Winterbourne Parish Council	Allotment renovation works and creation of additional plots	£995

8.1.0 Officer recommendation is for approval.

8.1.9. The application meets grant criteria 2012/13 benefiting all ages of the community.

8.1.10. The application demonstrates a link to the Community Plan, by providing leisure and cultural activities.

- 8.1.11. The application meets locally agreed/area board priorities
- 8.1.12. The group aims to enhance and improve the visibility of the land by creating additional plots of land for allotment use. The land is owned by the Parish Council which have a waiting list for allotments
- 8.1.13. This project which is already enthusiastically and productively used will provide two extra plots, the renovation work which includes cutting back hedges on the road boundary in an effort to aid road safety and visibility on the exit from the site will enhance the visibility of the whole area.
- 8.1.14. This project demonstrates community cohesion equality and Inclusion
- 8.1.15. Should the board not support this project then the project will be delayed until further funding can be sought.

Ref	Applicant	Project proposal	Funding requested
8.1	Larkhill Community Partnership	Layers of Larkhill Community Project	£5,000

- 8.1.16 Officer Recommendation to grant £2,500
- 8.1.16. The application meets grant criteria 2012/13 benefiting all ages of the community
- 8.1.17. The application demonstrates a link to the Community Plan, by providing leisure and cultural activities across the community.
- 8.1.18. The application meets locally agreed/area board priorities
- 8.1.19. Julian Richards the internationally famous historian /archaeologist has committed to run this project and will open up the history of the area to those who live there, a series of events over the coming year will uncover the long history of Larkhill and these findings will form a travelling exhibit which can be displayed in locations across the Salisbury Plain.
- 8.1.20. This project aims to accredit the work undertaken in order to enhance educational outcomes by engaging the community, there will be strong links formed between the military at Larkhill and the surrounding civilian areas including schools of Durrington Shrewton and Amesbury all with a shared interest in the Stonehenge landscaped.
- 8.1.21. This project demonstrates community cohesion equality and Inclusion with Military Civilian and local schools.
- 8.1.22. Should the board not support this project then the project will be delayed until further funding can be sought.

Appendices:	<p>Appendix 1 Grant application – Stapleford Parish Council* Appendix 2 Grant application – Winterbourne Parish Council.* Appendix 3 Grant application – Larkhill Community Partnership*</p> <p>*Appendices available online or on request</p>
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	<p>Vicky Cobbold, Community Area Manager Tel: 07917751728 E-mail Vicky.cobbold@wiltshire.gov.uk</p>
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Amesbury Area Board
24 May 2012

Appointments to Outside Bodies and working groups 2012/13

1. Purpose of the Report

- 1.1. To note the appointments to Outside Bodies and Working Groups as set out at Appendix A, which will continue for the forthcoming year 2012/13, unless the Board wishes to make any changes.

2. Background

- 2.1. The Area Board appointed to Outside Bodies at its inaugural meeting in 2009. These appointments will continue for the duration of Councillors' current terms of office, unless the Board determines otherwise.
- 2.2. Similarly, other appointments have been made to Working Groups, such as the Community Area Transport Group (CATG). These appointments will also continue until 2013.

3. Main Considerations

- 3.1. All Area Boards have appointed Community Area Transport Groups (CATGs), which operate as informal working groups making recommendations to the Area Board for approval. Terms of reference are set out at Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget to Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. Some Area Boards have also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly, these Groups have been established as part of the Council's corporate programme for Campuses, and so the Terms of Reference cannot be amended.
- 3.3. Some Area Boards have established other Working Groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.
- 5.2. [Protocol 3](#) in the Council's [Constitution](#) sets out Guidance to Members on Outside Bodies.

6. Environmental Impact of the Proposals

- 6.1. None.

7. Equality and Diversity Implications

- 7.1. None.

8. Delegation

- 8.1. Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 8.2. The appointment of Councillors to working groups operating under the Area Board is a matter for the Area Board to determine.

9. Recommendation

- 9.1. The Area Board is requested to:
 - a. note the appointments to Outside Bodies as set out at Appendix A, and to agree any changes required.
 - b. agree to reconstitute the Working Group(s), and to agree to re-appoint to Working Group(s) as set out at appendix B
 - c. note the Terms of Reference for the Working Group(s), as set out at Appendix C.

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Appendices:

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)

Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.

Appointed By	Outside Body Title (A to Z)	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Rep
Area Board - Amesbury	Amesbury Sports & Community Centre Managing Body	Councillors can provide representation for the local community and help continuity between the leisure centre and other local services	Management of sporting facilities in Amesbury. Provision of leisure and sports activities to meet the needs of the local community.	Quarterly at Amesbury Sports and Community Centre	No	1	Cllr John Noeken & Cllr Fred Westmoreland
Area Board - Amesbury	Amesbury Youth Issues Group (CAYPIGS)	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Cllr John Smale & Cllr Graham Wright
Area Board - Amesbury	Durrington Swimming & Fitness Centre Managing Body	Councillors can provide representation for the local community and help continuity between the leisure centre and other local services	Management of sporting facilities in Durrington. Provision of leisure and sports activities to meet the needs of the local community.	Quarterly at Durrington Swimming & Fitness Centre	No	1	Cllr Graham Wright & Cllr Ian West
Area Board - Amesbury	Tenants Panel	So tenants Panel can inform board and be informed of issues in the area concerning council tenants	To promote & Represent the interest of all Council Tenants	Every 6 Weeks	Yes	1	Cllr Mike Hewitt

Appointments to Working Groups
Amesbury Area Board

Community Area Transport Group:

Cllr Mike Hewitt (Chair of CATG)

Cllr John Smale

Cllr Graham Wright

Roger Fisher – Amesbury Town Council

Mike Brunton – Allington Parish Council

Steve Wilson (officer)

Tom Gardner (officer)

Graham Axtel (officer)

Spencer Drinkwater (officer)

Chris Clark (officer)

Plus a couple of additional Town and Parish council vacancies.

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-023-11)

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

AMESBURY AREA BOARD

Items from the Central Forward Work Plan

Please note: this is a working document which is subject to change due to availability of relevant Officers/Partners and relevant time scales.

Date	Cabinet Member	Location	Area Board Provisional Agenda Items (excluding standard items including Partner Updates, Parish/Town Council Updates and Community Area Grants).
24 May	Cllr John Brady	Winterbourne Glebe Hall, Winterbourne Earls, SP4 6HA	<ul style="list-style-type: none"> • Election of Chairman and Vice-Chairman • Appointments to Outside Bodies and Working groups. • Speedwatch in Shrewton • Volunteering in Wiltshire • Wiltshire Fire and Rescue Service – Integrated Risk Management Plan for 2012-15 • Informal Adult Education
19 July	Cllr Keith Humphries	Shrewton Recreation Hall, Recreation Ground, Shrewton, SP3 4JY	<ul style="list-style-type: none"> • Wiltshire Community Bank/Credit Union – <i>tbc</i> • A338 Broken Cross Bridge scheme – presentation from Network Rail - Contact: James Kelly: phone: 01793 389796 • Asset Management Strategy • Community Area Plan • Wiltshire Online: Connectivity and Provision • Wiltshire Online: Digital Literacy in Wiltshire
20 Sept	Cllr Toby Sturgis	Figheledean Village Hall, Pollen Lane, Figheledean, SP4 8JR	<ul style="list-style-type: none"> • xxx

